



Biomedicine and Molecular Biosciences

COST Action BM1309 EMF-MED

COST EMF-MED

European network for innovative uses of EMFs
in biomedical applications

1st Management Committee Meeting (MCM)

Brussels, 16 April 2014

Minutes

from Agenda item 7 - after passing the chairing to the
elected Chair (Antonio Šarolić)

Meeting Venue:

COST Office, Brussels

7. Election of the Chair and Vice-Chair

Prof. Dr. Antonio Šarolić was unanimously elected as Chair.

Dr. Dadeshidze passed the chairing of the meeting to the elected Chair.

Dr. Mirjana Moser was unanimously elected as Vice-Chair.

8. Selection of the Grant Holder

FESB (Faculty of Electrical Engineering, Mechanical Engineering and Naval Architecture), University of Split, was selected as the Grant Holder for the Action.

Legal and Financial Representative: Prof. Dr. Srdjan Podrug, Dean of FESB

Scientific Representative: Prof. Dr. Antonio Šarolić

Grant Holder Manager: Dr. Zlatko Živković

9. Workplan for the implementation of the COST Action (based on the Memorandum of Understanding – Presentation of the Action by the proponent).

Antonio Šarolić, as the proponent and newly elected Action Chair, delivered a comprehensive presentation on the Memorandum of Understanding, along with the history of the proposal.

The presentation included Action objectives; introduction of evaluation and monitoring using quantitative indicators and milestones; means of networking; expected impact; target groups and end users; scientific topics; organization and management, plans for achieving the gender balance and ESR involvement.

Working groups were established to reflect the scientific topics:

- WG1: Cancer EMF interactions and applications
- WG2: Non-cancer EMF interactions and applications
- WG3: EMF dosimetry - in silico tools & measurements

Antonio Šarolić proposed to elect WG leaders. Following WG leaders were elected unanimously:

- WG1 leader: Prof. Dr. Gerard C. van Rhoon
- WG2 leader: Dr. Paolo Ravazzani
- WG3 leader: Prof. Dr. Niels Kuster

Subtopics and corresponding Working Modules will be established in the course of the Action.

Antonio Šarolić proposed to elect the DM (Dissemination Manager) and ESTC (ESR/STSM/Training Coordinator):

- DM: Dr. Damir Senić
- ESTC: Prof. Dr. Stavros Koulouridis

Both were elected unanimously.

Antonio Šarolić presented the state of the network regarding gender balance and of Early Stage Researchers (ESR), based on the current MC composition and on the survey conducted in the proposal stage:

- MC: 34% women, 20% ESRs (est.)
- Participants listed in the proposal: 29% women, 19% ESRs
- Overall participants (all members in participating groups, in the proposal stage): 41% women, 43% ESRs

Initial state of the network will be established by a survey to be conducted after the kick-off, thus taking into account the countries and research groups who joined recently. The collected data (quantitative indicators) will present the reference for monitoring and promotion of gender balance and of ESRs, according to monitoring and evaluation plan stated in the MoU.

The Action time-table was presented according to the MoU:

Activity	Year 1	Year 2	Year 3	Year 4
Kick-off meeting	x			
Website set up	x			
MC Meetings	x x	x x	x x	x x
WG Meetings	x x	x x	x x	x x
Workshops	x	x	x	x
Training Schools		x	x	x
STSMs	> 4 per year	> 4 per year	> 4 per year	> 4 per year
Newsletter	monthly	monthly	monthly	monthly
Reports and evaluation	x	x	x	x
Final publication				x

Antonio Šarolić presented and proposed the WBP (Work and Budget Plan, in a single document) for the first Grant Period. The WBP was unanimously approved by the MC.

10. Budget plan for the first period

The following Budget Plan for the first Grant Period was unanimously approved by the MC:

A. COST Networking Tools	EUR
(1) MEETINGS	124.430,00
(2) TRAINING SCHOOLS	0,00
(3) SHORT-TERM SCIENTIFIC MISSIONS	9.600,00
(4) DISSEMINATION	5.040,00
(5) OERSA	1.800,00
B. TOTAL SCIENCE EXPENDITURE (sum of (1) to (5))	140.870,00
C. FSAC (max. of 15% of B.)	21.130,00
D. TOTAL EXPENDITURE (B+C)	162.000,00

11. Approval of International Partners Countries (IPC)

The participation of the following IPC participants was approved, to become MC Observers:

- Prof James LIN, University of Illinois at Chicago, USA

In the Action proposal stage, we had an application from another IPC institution: the University of Alabama at Birmingham, USA, represented by Dr. Boris Pasche. Although this institution has also been automatically approved by COST CSO as the part of the proposal, Dr. Pasche has informed the Action Chair that he has recently changed his affiliation, thus he is no longer associated with the approved IPC institution. Consequently, he is not eligible for MC Observer status, and he is not currently associated to our Action.

12. Place and date of next meeting

Antonio Šarolić proposed to host the next meeting in Split, Croatia, in Autumn 2014, in accordance with the WBP.

Lyubina Vesselinova proposed that the meeting could be placed in conjunction with the 8th EMF Workshop in Varna, Bulgaria.

Jaanus Lass proposed that the meeting could be placed in conjunction with the MBEC conference to be held in September in Dubrovnik, Croatia.

Guglielmo D'Inzeo proposed that the meeting could be placed in conjunction with the Microwave Week conference to be held in October in Rome, Italy.

Since there were multiple proposals, lacking more detailed elaboration, it was concluded to open a short time for candidatures after the kick-off meeting, and have an e-mail voting.

13. AOB

In preparation for this meeting, Antonio Šarolić asked the Action participants to prepare a very brief presentation of the research group, the associated institution and the research topics. The prepared presentations were given either by the present representatives, or by Antonio Šarolić, for those not represented at the meeting. The total of 33 brief presentations were delivered.

14. Closing

Antonio Šarolić thanked all the MC members for their participation, and closed the meeting at 17:15h.